

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting, Via ZOOM
19 January, 2021 – 3:00 pm
A G E N D A

1. **CALL TO ORDER**
2. **REVIEW AND APPROVAL OF MINUTES** [Dated 15 December 2020]
3. **EXECUTIVE DIRECTOR'S REPORT**
4. **FINANCIAL REPORTS**
5. **OLD BUSINESS**
 - a. Investments
6. **NEW BUSINESS**
 - a. **Program Grants** [Action required]
 - i. **Revisions and Extensions FY2020**
 1. **Grantee: Eric Borja**
 - a. Project # 2020-11
 - b. Original Project Date 9/30/2019
 - c. Original Project Date 9/30/2020
 - d. Requestion Extension date of 2/28/2021
 - e. Amount awarded: \$3,500.00.
 - f. Project Title: *Maseha Hafa Experience*.
 - g. Project Summary – “To produce an album to contribute to the CHamoru Culture and the island community through songs of language, our people, and our island and encourage the community who struggle from substance abuse disorders, and inspire them to make a positive lifestyle change.”
 2. **Grantee: Antonio Azios**
 - a. Project # 2020-026
 - b. Original Project Date 9/30/2020
 - c. Requestion Extension date of 2/28/2021
 - d. Amount Awarded: \$10,000
 - e. Project Title: *Silent By Design: Voices at the Edge of Empire*
 - f. Summary – A feature-length documentary film exploring the history of the US territories, commonwealths, and Washington, D.C. up to the present, with a focus on analyzing the ongoing incongruences between the voting rights and full democratic representation provided to US citizens living in the states and Isulare Areas. Extension requested until 28 February 2021.
 3. **Grantee: Humanities Guahan** [2nd Request]
 - a. Project #: 2020-024
 - b. Original Project Date: 9/30/2020
 - c. 1st Extension Date granted: 11/30/2020
 - d. Requesting for 2nd Extension Date of 3/31/2021
 - e. Amount Awarded: \$ 8,360.00
 - f. Project Title: Art + Ideas

- g. Summary of Project – a new HG program Art + Ideas that will explore the intersection of the creative arts - filmmaking, visual and performing, traditional forms of art-making, culinary arts and poetry, and creative nonfiction - and Humanities.

4. Grantee: Robert Taitano Sr.

- a. Project #: 2020-022
- b. Original Project Date: 9/30/2020
- c. Requesting New Project Date: 9/30/2021
- d. Amount Awarded: \$10,000
- e. Project Title: Ifit Wood Carving Apprenticeship
- f. Project summary – Master Carver Robert Taitano will be teaching 5 Department of Correction Lifetime Inmates selected by the Department of Correction Director to be able to teach other Inmates within the DOC compound.

5. Grantee: Myracle Mugol

- a. Project #: 2020-020
- b. Original Project Date: 9/30/2020
- c. Requesting New Project Date: 2/15/2021
- d. Amount Awarded: \$5,000
- e. Project Title: Kantan Hereru: The Blacksmith's Song
- f. Project Summary: This specific project will focus on a book or a series of mini-books that will detail traditional Chamorro blacksmithing on Guam. The purpose of this book is to share the knowledge and stories of blacksmithing with the general public. Blacksmithing on Guam is an artform that requires much effort and knowledge, coupled with training and a passion for the trade and the culture. This book will be a comprehensive account of Guam blacksmithing's history, present, and hopefully future.

7. OTHER ANNOUNCEMENT & DISCUSSIONS

8. **NEXT BOARD MEETING:** scheduled for 3 p.m. Tuesday, February 9, 2021

9. IX. ADJOURNMENT

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY

Regular Meeting of the Board of Directors

3:00 p.m. Tuesday December 15, 2020

Via Zoom

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:05 p.m. via Zoom by Chairman of the Board, Francis Guerrero. Also present was Secretary of the Board, Patricia Krise and Board members: Dr. Judy Flores, Mayor Jessy Gogue, Donna Kloppenburg and Max Ronquillo. Also, present were newly appointed board members Simone Bollinger and William Pesch. Staff present included Executive Director, Jillette Leon-Guerrero; Program Coordinator IV, Jackie Balbas; Administrative Officer, Genevey Kloulubak; and Program Coordinator I, Joey Manibusan.

II. WELCOME

The Chairman welcomed newly appointed Board Members William Pesch and Simone Bollinger. Mr. Pesch and Ms. Bollinger terms officially start 1 January 2021.

III. REVIEW AND APPROVAL OF MINUTES [Attachment 1]

Member, Max Ronquillo requested more time to review the minutes of CAHA Board of Directors meeting dated October 27, 2020.

On the motion:

"To move agenda item 3 [Minutes] down after agenda item 7 [New Business] in order to allow board members time to review" moved by Max Ronquillo and seconded by Dr. Judy Flores. Motion carried unanimously.

IV. EXECUTIVE DIRECTOR'S REPORT [Attachment 2]

The Executive Director delivered her monthly report updating the board members on the following items:

A. OFFICE SPACE

Executive Director informed that GSA Staff are still working on the office space.

B. DONATION

Executive Director mentioned that generous donations were received from Guam Census Office including chairs, desk, filing cabinets and storage cabinets.

C. WEBSITE

Executive Director stated that CAHA's upgrade crowd founding website is near completion and the website upgrade is waiting for the purchase order from GSA.

D. FISCAL YEAR 2022 BUDGET CALL

Executive Director announced that CAHA Administrative Officer is working on the Fiscal Year 2022 Budget Call which is due Friday. She added that staff will be working on the annual report which is due to the Governor's Office and the Legislature.

E. CREATIVE AGING PROJECT

Executive Director informed the board that Simone Bollinger and Mr. Peter Blas are working with staff on a grant for \$20,000, for a creative aging project. The grant opportunity is a collaboration between NAASA and Araha Philanthropies. She mentioned that Mr. Blas has worked with the underserved community and has been successful in writing grants in the field of training trainers, which is what they are seeking for in this project. Executive Director advised that the goal of this project is to provide training, partnership, cultivation, and other developmental purposes to establish a program that will lead to skill-based activities that engage older adults in the process of artistic creation. Executive Director mentioned that they envisioned this could be an anchor program that utilizes a portion of GCAHA grant funds allocated to the underserved community. Executive Director informed that the deadline for the grant submission is January 18, 2020.

F. ORCHID CLUB DONATION

Executive Director reported that she received a response to her letter to the Orchid Club regarding the use of their donation of \$1,200.00 to the postponed 2020 FESTPAC. Monica Okada responded that they would like to use the monies for a workshop on floral arts in collaboration with Guam Council on the Arts and Humanities.

The Chairman asked if the Orchid Club wanted to do another project in collaboration with CAHA or do it on their own. The Executive Director state that she understood that it would be in collaboration with CAHA. The Chairman asked if the Orchid Club gave any indication that they will be able to give a contribution for FESTPAC in 2024. The Executive Director stated that they did not but that she will ask them.

G. PROGRAMMING

1. CARES ACT

The Executive Director said that this would be addressed later in the meeting.

2. 2021 GRANT CYCLE [Attachment]

Executive Director mentioned that the final listing of all grants funded this cycle has been disseminated to the board.

3. ARTS ACROSS AMERICA

Executive Director stated that Arts Across America has been completed and that it was very well received by the public and on social media.

4. POETRY OUT LOUD

Executive Director announced that program materials were sent out to the schools. This is the first time that Guam is participating in this national project.

5. ARTS IN PUBLIC PLACES

Executive Director informed the board that the first meeting has been held for the artist selection committee for the federally funded Guam Cultural Repository. She also mentioned that the artists on the committee are Ron Castro and Frank Rabon.

V. FINANCIAL REPORT (Attachment 3)

The Executive Director presented the financial reports for October and November 2020 to the Board. After a brief discussion, Max Ronquillo moved to accept the Executive Directors report and the financial reports.

On the motion:

"To accept the report from the Executive Director and the financial reports." moved by Max Ronquillo and seconded by Dr. Judy Flores. Motion carried unanimously.

VI. OLD BUSINESS

A. BANK ACCOUNTS - INVESTMENT

The Executive Director requested guidance from the board about the amount to be deposited into an interest-bearing account.

Mayor Gogue recommended 80% of the funds available can be divided into a separate TCDs, maybe three, with different amount deposited in each starting with 6 months, 1 year, and 1½ years. Therefore, every six months, there is a maturity. He also recommended a long-term investment of maybe 4 years in an interest-bearing account or TCD to accommodate the upcoming FestPac.

Secretary, Patty Krise, recommended a discussion with a Bank of Guam representative because when she checked 3-4 months ago all interest rates were the same regardless if it was a TCDs, savings, or a checking account. She suggested that we have a conversation with someone at the Bank of Guam to see what they could do.

Max Ronquillo suggested that we look at off-island financial institutions such as Marcus by Goldman Sachs as they have the highest interest rates and they are FDIC insured. He continued that all transactions can be conducted online. He said, "We want a higher yield."

Mayor Gogue suggested that we work with local FDIC-insured financial institutions and that we get quotes or proposals.

The members discussed the issue extensively.

Max Ronquillo made a motion to go forth with the 80-20 percentage, keeping 20% free and clear or liquidated, and 80% earmarked for investment, and with that, at a cap of no more than \$250,000 per account, to be staggered in 6 month increments in a financial institution of our choosing after we do our final request for proposal.

Mayor Jessy Gogue said, "before we try and get a second on that, might I add that 80-20 percent be inclusive because of the short timeframe in front of us on our next disbursement, that it be inclusive of the amount that's due to us by the end of this month, so that the 80-20 percent is based on not just what's in the account, but the account plus the next disbursement."

Max Ronquillo responded, "I might have to disagree with that and just go with what we have now and then act on what comes in when it comes in, if I may suggest." The Chairman asked Max Ronquillo for his reasoning. He responded, "...the economy and, you know payments may be late. They've been late before, I know, to this account for other reasons." Secretary Patricia Krise asked if the motion could include, "something along the lines in terms of future funding that might be coming in."

Max Ronquillo withdrew his motion. He then went on to make a new motion.

On the motion:

"To move that the Board of Directors empower the Executive Director to do one final request for proposals in time for our January meeting for final action on this topic."
Moved by Ronquillo and seconded by Mayor Jessy Gogue. Motion carried unanimously.

B. GRANT EXTENSION REQUEST [ATTACHMENT 4]

Executive Director addressed the issue regarding grantee, Frank Matanane, [Kiko's Crafts grant no. 2020-15] stating that no action was taken at the last meeting. She reiterated that Mr. Matanane is requesting an extension until September 30, 2021. Chairman recalled from the last meeting that it was concluded that Mr. Matanane could do a virtual exhibit which is the last phase for completion of his grant. Judy Flores moved to approve the extension and instead of a physical show, he should produce a virtual show with his cell phone or just utilize photos. The Chairman suggested that even a simple video would suffice and be shared on social media. The Executive Director reported that according to staff, the applicant didn't have the skills

to do a video and that for a fellowship of \$500.00, if he has to pay someone to do it, there may not be enough money to cover the cost of creating a video. The Chairman said, "We need to figure out then how to help him fulfill the last piece of it." After discussion Judy Flores revised her motion as follows:

On the motion:

"To approve Frank Matanane's request for extension to September 30, 2021 and if it is not possible to have a physical exhibit by that time, he will do a virtual exhibit online via the CAHA website." moved by Dr. Judy Flores and seconded by Secretary, Patty Krise. Motion carried unanimously.

C. CARES ACT [ATTACHMENT 5]

The Chairman thanked everyone for the phenomenal job of finalizing the CARES Act grants. He recounted the motion made by Secretary Patricia Krise via email to approve the amount recommended by the staff with changes. The motion was seconded by Judy Flores with affirmative votes from a majority of the members including Frank Rabon, Joey Certeza, Jessy Gogue, Donna Kloppenburg, Patricia Krise Max Ronquillo and Judy Flores.

Donna Kloppenburg moved to ratify the email vote.

On the motion to:

"Ratify the email vote for the CARES Act grants as follows:

- 1. Approve all the staff-recommended award amounts under the nonprofit organization category totaling \$62,201.00;*
- 2. Apply the excess funds from the nonprofit organizations budget to the individual grants budget, taking that available amount to award to \$52,399.00;*
- 3. Of the individual applicants with staff-recommended award amounts, dropping [declining] the four lowest ranked applications: I-0018, I-0022, I-0003, I-0002;*
- 4. Take \$195.00 out of the next lowest ranked applicant (I-0023) taking that award amount from \$4,000 down to \$3805."* Moved by Donna Kloppenburg, seconded by Judy Flores. Motion carried unanimously.

VII. NEW BUSINESS

A. GRANTEES IN DEFAULT [Attachment 6]

The Executive Director reported that there were two grantees in default of the grant contract: Ms. Amber Sanchez, Grant No. 2019-013/Contract No. C193621011 and Ms. Cara Mays, Grant

No. 2019-021/Contract No. C193621017. Circumstances for the two were very different. Summary reports for each case are attached.

Ms. Sanchez asked for extension after extension, with some extensions due to health reasons. Ms. Sanchez did not respond to any of the program coordinator's requests or emails.

Ms. Cara Mays also asked for numerous extensions. Ms. Mays is habitually late with her reporting. She did not submit all of the information required for her final report until well after the deadline. In fact, the staff only received the last piece of the required information yesterday. She continued that, "The funds for the 2019 grants have been de-obligated so no further payments can be made." The Executive Director stated that according to the grant regulations the applicants in default of the contract will be asked to repay all monies paid to them and they will be barred from applying for a grant from CAHA for 3 years.

Dr. Judy Flores suggested that a written default letter should be sent. The Chairman said that he knew one grantee well and felt for her but, she was awarded the grant in good faith. CAHA is at risk because both grantees received 75% of the funding already. Both received several extensions so there is nothing else we can do but send the default letter. Mayor Gogue said that, "more than anything is the precedent of the issue. If we allow one, how can we not allow others? And that can have a cascading effect in huge numbers."

B. OCTOBER 27, 2020 BOD MEETING MINUTES

Board members noted numerous errors in the minutes and the Chairman asked the Executive Director to scrutinize the minutes to ensure that they are correct. Judy Flores moved to approve the minutes pending corrections.

On the motion:

"To approve the minutes of the 27 October board meeting pending corrections" moved by Judy Flores, seconded by Mayor Gogue. Motion passed unanimously.

VIII. ANNOUNCEMENTS [Attachment 7]

Chairman announced that the Executive Director is preparing an updated status of all Board of Directors. He also mentioned that three members terms are expiring by end of this month: Donna Kloppenburg, Frank Lizama, and Frank Rabon. All three names have been submitted to the Governor's Office for reappointment. Chairman stated that if they are not replaced, they can continue for another 90 days [plus 3 Legislative days] as Board Members.

He informed the members that there was a column on the Boars member listing that included everyone's areas of interest. He asked the members to update this information if they desired.

The Chairman solicited other announcements or discussions. Max Ronquillo responded with a question regarding the Congressional Art Awards. Program Coordinator IV, Jackie Balbas responded that CAHA has been involved with the Congressional Arts competition in the past

during former Congresswoman Madeleine Bordallo's term. CAHA's role was to assist the congressional staff with the exhibit set up and the recruitment of judges. We haven't had the opportunity to work with the current Congressional Office. The Executive Director said that a letter will be sent to the Congressman informing him about the Congressional Art Awards and CAHA's involvement with it before.

Max Ronquillo asked if it would be okay to ask him in the same letter to investigate whether federal contracts could include funds in compliance with the Percent for the arts program. The Executive Director replied, "no" and informed board member Ronquillo that the latest information from the Governors' Office indicated that federal grants can include funds required by the percent for the arts program and that CAHA was currently working with the University of Guam on the Guam Cultural Repository program. The board members discussed briefly the percent for the arts legislation. The Mayor mentioned that he was building a \$6.5 million dollar building on top of a \$483,000.00 mayor's office. He indicated that he was going to do a bid for his own art. The Chairman stated that he was supposed to put out for percent for that arts. Mayor Gogue stated that he remembered that if the building's owner doesn't want to invest in including arts components to the construction of the building or outfitting of the building then they have to pay percent for the arts. I'd happily use my money to get new art into both my mayor's office and the multipurpose center. The members briefly discussed the value of the percent for the arts program.

IX. NEXT MEETING

The Chairman announced that the next meeting will be Tuesday, January 12, 2020 at 3:00 p.m. via Zoom.

X. ADJOURNMENT

Meeting adjourned at 4:32 p.m.

MINUTES CERTIFIED AND ATTESTED TO BE TRUE AND CORRECT BY:

Patricia Krise
Secretary, CAHA Board of Executive Director

Date

PREPARED BY:

Jillette Leon-Guerrero
Executive Director

Date

**Executive Director's Report
Meeting of the Board of Directors
19 January 2021
Via Zoom**

ORGANIZATION/OPERATIONS:

1. **Office space** – Awaiting response from GSA – the government is opening
2. **Furniture from Census office** – The furniture needs to be removed from the Library as they plan to reopen again this week. We are seeking quotes for moving services.
3. **Operational Upgrades**
 - a. Website demonstration – Crowd funding and new website
 - b. Computers and software to give staff the tools to work in the virtual environment

ADMINISTRATION/PROGRAMMING:

1. **FY2022 budget** – submitted the preliminary documents to BBMR
2. **Investments** – sent requests to 5 banks and checked with an Investment company. 2 quotes submitted.
3. **Annual reports due end of this month** – Jackie is compiling the reports
4. **Creative Aging** – We were able to submit the application to NASAA and are awaiting a response. [Attached]
5. **Congressional Arts Awards** – Letter has been sent to the Congressman.
6. **CARES Act Emergency Relief Grant Program** – all contracts have been routed to BBMR for processing.
7. **2021 Grant Program** – all contracts have been routed to BBMR for processing except 1 that needs to be signed.
4. **Poetry out loud** – The deadline for the schools to respond to the call out is 18 January.
5. **Arts in public places** – Currently working on the RFP for the call out for artists – we've had 3 working meetings to date and expect to have our first regular meeting to finalize the RFP and the announcement.

Leveraging State Investments in Creative Aging

Project Details Form

Thank you for applying to NASAA for a Leveraging State Investments in Creative Aging grant award. This form will serve as the cover page to your application package for panel review. When your information is complete, please save this form and submit it as an attachment — along with your project narrative and project budget form — via email to creativeaging@nasaa-arts.org. For questions or technical support contact NASAA Arts Learning Project Director [Susan Oetgen](#).

State Arts Agency Applicant Contact Information

Agency Name	Guam Council on the Arts and Humanities
Application Contact Person Name	Jacqueline Balbas
Contact Person Title	Program Coordinator IV
Contact Person Email	jacqueline.balbas@caha.guam.gov
Contact Person Phone	(671) 456-5387

Project Implementation Contact Information

Project Leader Organization	Guam Council on the Arts and Humanities
Project Leader Name	Jacqueline Balbas
Project Leader Title	Program Coordinator IV
Project Leader Email	jacqueline.balbas@caha.guam.gov
Project Leader Phone	(671) 456-5387

Project Information

Project Title	CAHA Creative Aging Initiative
Project Start and End Dates	1 March 2021 - August 31, 2022

Application Tier

Please select the award level you are seeking:

- ☒ \$20,000
- ☐ \$60,000 (Requires some prior activity, please see the guidelines for more information.)

Do you anticipate needing to use a fiscal agent? (See the FAQ for more information.)

- ☐ Yes
- ☒ No
- ☐ Unsure at this time

Leveraging State Investments in Creative Aging

Grant Application Budget Form

Please estimate the expenses and revenue you anticipate needing to complete your proposed project. **This is a non-matching grant, and the presence or absence of additional funds will not be a factor in the adjudication of this grant opportunity.** If you do anticipate securing/using additional funds to complete your project, however, please use the form to itemize them so that NASAA can better understand how creative aging will be supported in your state. Please consult the guidelines for notes on allowable expenses and activities. Round all budget figures to the nearest whole dollar. Total project income must equal total project expenses in order for your application to be adjudicated by the panel. If you have any questions about this form, contact [Susan Oetgen](mailto:Susan.Oetgen@nasaa-arts.org), Arts Learning Projects Director. When your information is complete, please save this form and submit it as an attachment — along with your project narrative and project details form — via email to creativeaging@nasaa-arts.org. (The auto-calculation function embedded in this form may not work for all end-users. In the event, please enter your income and expense totals manually.)

Projected Amounts:

Income		
Leveraging State Investments in Creative Aging Grant Funding	\$20,000	Please enter \$20,000 or \$60,000.
Private Funding		Include foundation funding or contributions. Exclude the \$20,000 or \$60,000 in NASAA grant funds for which you are applying.
Federal Funding		
State Funding	\$20,000	Include funds from your agency's budget or state agencies with whom you are partnering.
Earned Income		E.g., speaker fees, registration fees, etc.
In-Kind	\$10,080	E.g., the value of volunteer time, the value of waived venue rental fees, etc.
Other Income		Please explain:
Other Income		Please explain:
TOTAL INCOME:	\$40,000	Sum of all income items

Expenses		
Travel		
Staff Travel		Include transportation, lodging and per diem for meals.
Artist / Teaching Artist Travel		Include transportation, lodging and per diem for meals.
Consultant Travel		Include transportation, lodging and per diem for meals.
Consultants / Subcontracts		
Artist / Teaching Artist Fees	\$5,000	Compensation for artistic services (planning/leading workshops, etc.)
Artist / Teaching Artist Stipends	\$2,400	Compensation for other artist time (attending training, etc.)

Expenses Continued		
Consulting Fees	\$5,000	E.g., project management contractor, technology consultant, etc.
Honoraria	\$1,000	E.g., speakers, project advisors, panelists, etc.
Other Direct Costs		
Grant Awards	\$20,000	For creative aging residencies or similar activities consistent with the intent of this NASAA grant program.
Convening	\$1,200	E.g., space rental, A/V costs, food, etc.
Materials & Supplies	\$3,400	E.g., art supplies, office supplies or technology accessories used to implement the proposed project.
Marketing & Promotion	\$500	E.g., website design, print materials, mailings, logo design, documentation, etc.
Technology	\$2,000	E.g., video conference platform, web programming, software, etc.
Administrative Expenses		
Salaries / Benefits	\$9,580	For staff directly involved in creative aging program development or partnership activities.
Rent / Overhead	\$0	Include only costs directly related to the proposed creative aging project.
Administrative Fees	\$0	E.g., fiscal sponsor fee, licensing fees, etc.
Other Expenses		
Other Expenses		Please explain:
Other Expenses		Please explain:
Other Expenses		Please explain:
Other Expenses		Please explain:
TOTAL EXPENSES:		
	\$50,080	Sum of all expense items

As needed, please use this section to share any additional information that will help us understand your project budget. If you have notes to add to a specific expense or income amount you entered above, please include that information here.

Because the proposed project is to develop an anchor program for CAHA, this grant is being used for the intital costs of developing the coursework and training the trainers. CAHA is allotting \$20,000.00 in grant funds available to fund workshops conducted by graduates of the program.

Consultants include Artist/Training Coordinator create training program, coordinate certified professionals to inform the program, recruit trainees, train first cohort, workshop their draft proposals. Inkind is \$9580.00 in Administrative Expenses and \$500 in marketing/Advertising

PLEASE NOTE THAT THE TOTAL AT THE BOTTOM OF THE INCOME DOES NOT INCLUDE THE INKIND THAT IS EXPENSED ON THE SECOND PAGE.

Project Details

Guam Council on the Arts and Humanities Agency
Jacqueline Balbas, Program Coordinator IV
Guam Council on the Arts and Humanities Agency
jacqueline.balbas@caha.guam.gov
(671) 300-1204 to 300-1208/ (671) 456-5387
Fax: (671) 300-1209

Project title: CAHA Creative Aging Initiative
Leveraging State Investments in Creative Aging: Grant Guidelines page 6
Project start and end dates: March 1, 2021 - August 31, 2022
Funding tier: \$20K

Do you anticipate needing to use a fiscal agent?

Our fiscal agent is:
Genevey Kloulubak
Administrative Officer
Guam Council on the Arts and Humanities Agency
genevey.kloulubak@caha.guam.gov
(671) 300-1204/ (671) 977-2242
Fax: (671) 300-1209

Project Narrative

Please address all of the following questions in a Project Narrative of no more than five single-spaced pages.

1. What do you see as the creative aging needs in your state? How can your state art agency make a difference? Guam does not have a creative aging program. Due to a lack of funding and limited resources, many of the government and private entities, nonprofit organizations and service providers on the island are only able to meet the basic needs of the elderly such as housing, employment goals, transportation and healthcare. As Guam's state arts agency, CAHA acknowledges the value of establishing a creative aging initiative and that creative expression is essential to healthy aging. By building a creative aging infrastructure on Guam that involves training artists, arts organizations and aging and healthcare providers and high quality art programs for senior citizens this will improve and enhance their lives.

The appeal of creative aging projects is tri-fold for our elders on Guam, referred to as manamko. The first is in its ability to improve their quality of life. The COVID 19 pandemic has shut down our island for many months, and the isolation and uncertainties have taken their toll on the most fragile of our population. Senior centers, where manamko have enjoyed bingo and other social activities, have been shut down since March of 2020. Cultural events such as rosaries, novenas, and fiestas, which typically gave the manamko an outlet for socializing and practicing cultural arts, have also ceased to occur. Our manamko would benefit from structured social outlets to replace these events until they can safely be resumed.

The second appeal is in giving manamko the opportunity to pass down their cultural knowledge and lived experiences through self-expression and the arts. There is the potential here to begin to reimagine our traditional hierarchies by structuring intergenerational dialogue and collaboration around art via creative aging projects.

The third appeal is the possibility of introducing new genres for artistic expression of our Manamko. Learning new techniques and technologies can significantly enhance the lives of the manamko by opening up virtual resources for expression, communication and learning.

One of CAHAs strategic planning goals is to better serve our underserved populations. We envision establishing a creative aging project that will become a permanent anchor program of the Agency. CAHAs standing in the creative community and as the state arts agency gives it the unique opportunity to be able to establish collaborations with not only artists but agencies and nonprofit organizations serving the island's elderly. CAHA receives funding from the National Endowment for the Arts each year for projects that serve the underserved populations.

We envision allocating a portion of these funds to a special grant line for creative aging in order to ensure the longevity of this program.

By establishing a grant line specifically for creative aging projects, CAHA can address the needs of the underserved manamko that play an important aspect of perpetuating the current cultural wisdom of this senior population through their inclusion in new projects and intergenerational activities that they will in time leave behind as their legacy. Rapid cultural changes in Guam presents more so the possibility through indigenous concepts of the arts and humanities as being lost if their integration is not fully recognized within the quickly shifting paradigms along this line. This proposal will ideally merge the existing innate wisdom of this sub-population with the introduction of contemporary formats that are trending within the population masses holistically. Art prior to written history as it pertains to creativity led many scholarly publications to speculate the truth with conjecture and while seemingly far-reaching as a needed comment is rhetoric in attempting to define human existence and design. Native Americans in U.S. territories such as Guam, especially the aging population are more at risk in leaving their wisdom unshared with future generations to come. The unique identity of the CHamoru people has changed from its original ethnic roots primarily from outside western imperialism control, the spoils of war and current political affiliation that complicates the right to self-determination. While a consensus theoretically points that the people of Guam have assimilated much towards Americanism it certainly leaves grey areas that past cultural values along with creative intricacies have fallen to the wayside without conscientious realization and that influence ethically is something to ponder. Never-the-less, CAHA's proposed project assures proactivity for salvaging and merging values while inherently promoting creativity as an end result and intent. Here we view the inevitable as an offshoot of collaboration, solving the dilemma of cultural preservation and ultimately the driving thrust in addressing cultural diversity and creativity of senior members challenged in an insular society.

2. What creative aging programming, training, convenings or partnership efforts, if any, has your agency already undertaken? The Guam Council on the Arts and Humanities Agency currently does not have a creative aging program, however, for the past 3 years, the agency has utilized federal funds to bring the arts into facilities that service the elderly or senior citizens of Guam. Three years ago, artist Taliea Strohmayer coordinated and conducted floral art and visual arts workshops at 3 Government of Guam operated senior citizen centers in Guam, one in each region of the island, while artist Roland Zepeda ran art workshops for the elderly that were benefactors of the Catholic Social Services, a non-profit social services organization; the Skilled Nursing Facility; and St. Dominic's Senior Care Home. In 2018 and 2019, 'the "Art Strengthens Communities" project executed by CAHA subgrantee, artist Yeon Sook Park enabled her to provide art activities designed to exercise and improve the memory and thought processes of the elderly with dementia, as well as their hand – eye coordination at the Guma Ginefli'e Dementia Day Care in Dededo. The Dementia Center, is a program under the government's Division of Senior Citizens, Department of Public Health and Social Services. Adult clients at the Dementia Day Care included the elderly who suffer problems with reasoning and judgement, disorientation, difficulty in learning, loss of language skills, and a decline in the ability to perform routine tasks. The manamko explored, learned, and reminisced about the history of Guam and its historical and popular sites and expressed those memories through paintings they created. Artwork created by the elderly were exhibited alongside Artist Park's artwork at public venues. Prior to the "Arts Strengthens Communities" project, Artist Park had conducted art workshops for clients of St. Dominic's Senior Care Home, a privately run institution. These workshops were not only therapeutic for the elderly beneficiaries, but it had a positive effect on their physical and mental health and well-being. It improved their quality of life; helped them to communicate and interact better with one another; and gave them a sense of purpose and personal growth. Administrators of the establishments where the workshops took place all enthusiastically expressed interest in collaborating and having CAHA bring more art programs to their clientele.

3. Please describe the creative aging initiative you propose to undertake with this award.

What project activities will occur? This project aims to rely on the CHamoru framework of the three generations (saina, che'lu, pátgon) to create a training program for teaching artists. While CHamoru-centric, this framework is inclusive of other artistic cultures from Micronesia, Asia-Pacific, and beyond. While other training programs exist, we believe in the educational theories around place-based and culturally relevant pedagogies and seek to create a training program that is rooted in our island and region.

This training program will develop the capacity of artists to establish creative aging programs for our manamko. Participating organizations will be solicited from nonprofit and government agencies and other groups that provide services to the manamko. The artists will be chosen through an application process with consideration given to having a variety of artistic genres represented.

One of the ways to obtain participation assurance is looking at existing programs for the manamko' such as the senior training program within the Guam Department of Labor called the Senior Community Service Employment Program (SCSEP) <https://dol.guam.gov/employment-and-training/scsep/> that avails training to seniors up to five years in different work placement job sites with pay. Tapping into such federal programs promotes partnership and networking in line with the collaborative initiative of the NASSA and/or its philanthropy endowment would like to see in maximizing resources and also setting the stage of general progress within communities that receive grants.

The training program will be developed around these five core areas:

1. The value of traditional arts for promoting health and wellness.
2. The role of cultural values, traditional hierarchies, and communication styles in teaching.
3. The effects of aging in Pacific populations and their significance in the design and delivery of art programs.
4. The design of sequential, skill-based activities for manamko in both virtual and face to face platforms
5. The foundations of community partnerships, intergenerational dynamics, and social engagement on Guam.

The training program will promote best practices by first adapting them to our specific demographic and island culture and then incorporating them. An individual will be contracted to develop the training program with input from key stakeholders from the five core areas listed above. Local qualified professionals will contribute to the development of the training program and produce content that will be used during training sessions or participate in the training directly.

The training program will consist of a two-day workshop that combines both lecture and activity-based training styles. After the training, participants will be given time to develop creative aging projects within their art form before returning to their group to workshop their projects with the trainer and their cohort members. The first cohort will consist of 5-6 trainees. The contractor will create the curriculum for the training program as well as train the Program Coordinator IV and the first cohort of teaching artists. He/She will participate in the workshopping of drafts of creative aging projects resulting from the training. The training program will remain with CAHA and will be used in future training sessions.

Who will be served by project activities? How will stakeholders be consulted in the design of the initiative?

Because this grant proposal is aimed at initiating a program within CAHA that will support creative aging projects, trainees will be the main group that is served by this grant. By participating in the training program, they will build their capacities as teachers who are aware and sensitive to the effects of aging and the cultural sensitivities of our manamko on Guam. Once they have submitted final drafts of their creative aging projects, one will be chosen to receive a CAHA grant to carry out the project. The other participants will be encouraged to submit their projects to a special CAHA grant line available to people who have completed the training. The training program that will be developed with NASAA grant funding will include stakeholder guidance and feedback by incentivizing participation by certified or otherwise qualified medical and cultural professionals. These professionals will contribute to, and create content for, the training program.

A poll was taken with Government of Guam Cabinet Members including the heads of the departments mentioned in this application, as well as, artists, nonprofit organizations that service the elderly and Guam's public broadcasting station regarding the creative aging initiative. All expressed interest in collaborating with CAHA and agreed that a program such as the creative aging initiative is needed on Guam.

O Where and when will project activities take place?

If projects are digital/virtual, describe that strategy.

The training can be held online if the COVID 19 situation continues to render face-to-face training unsafe. If the training is held online, they will be done over Zoom through a combination of lecture and discussion. Digital worksheets and readings will be available to include the application for creative aging proposals. This application will be the template for creative aging proposals that training participants will submit two weeks after the training program. This draft will be read and reviewed by the other participants and the trainer in preparation for the workshop sessions. A resource page will also be provided with links to

videos on online teaching strategies such as how to use Zoom or Google Meet, how to create and maintain an online persona, online pedagogies specifically for manamko, and online professionalism. These will be provided as homework after the first Saturday training session and then discussed during the next training session for application to proposals.

Project Activities and Timeline:

Creation of job description and hiring of staff: 8 weeks

Development of culturally-relevant training program for teaching artists: 10 weeks

Training of first cohort of teaching artists: 2 Saturdays in a row (2 weeks)

Workshopping of creative aging projects resulting from the training: 2 weeks after end of training - 4 hours

Selection of first recipient of CAHA underserved grant to support creative aging project:

4. Who are your partners and collaborators?

o If you have existing relationships, please describe how you've partnered in the past.

o If you're building new partnerships, please describe why and how you want to collaborate with these partners.

Guam CAHA acknowledges that there is a need to develop the creative capacity of the elderly; and that creativity activities are essential to their wellbeing and welfare; and that there are limited programs and resources that directly benefit the elderly on Guam. For the most part, CAHA collaborations with many government of Guam agencies is usually one of support, however, this leveraging state investments in creative aging grant will enable CAHA to have a greater presence in the community and to come to the table and to partner with other government agencies to better serve the elderly on Guam. Government of Guam agencies such as:

The Guam Department of Labor (DOL) and its Senior Community Service Employment Program (SCSEP) is a federally funded employment training program that is designed to be used in conjunction with other programs and services. These programs are provided by government and not-for-profit agencies to create holistic services that maximize goals and skills of SCSEP Participants to achieve their employment goals; and

The Department of Public Health and Social Services (DPHSS), Division of Senior Citizens serves as the as the primary advocate for all older persons on Guam and coordinates all activities on Guam relating to the purposes of the Older Americans Act including the senior citizen centers, as well as, the Guma Ginefli'e Dementia Day Care; and

The Guam Housing and Urban Renewal Authority (GHURA) Elderly Public Housing Program; and

The Department of Integrated Services for Individuals with Disabilities (DISID) provides programs and services that allow for independence, productivity, and inclusion of persons with disabilities into the community; and

The Guam Behavioral Health and Wellness Center is committed to promoting and improving the behavioral health and well-being of the community; and

The Guam Regional Transit Authority (GRTA) provides reliable, accessible and cost effective public transportation services to the general public and individuals with disabilities on Guam.

Guam CAHA has reached out to many of the agencies listed and plans to develop and strengthen its relationship with this group to develop long-term programs that address creative aging needs and provide opportunities for meaningful creative expression through all art disciplines. The arts program will center on skills mastery, social engagement will not only enhance many of the current services provided by these entities for senior citizens, but will enable the elderly to continue to grow, learn, contribute and remain an important part of the community. Younger generations will also have positive role models and CAHA will be able to build relationships with institutions like the Skilled Nursing Center, St. Dominic's Senior Home, Catholic Social Services and other organizations that assist the elderly.

5. How will your project promote best practices or raise awareness of the value of creative aging?

The training program will promote best practices by first adapting them to our specific demographic and island culture and then incorporating them. Respect for the manamko is a core value for Pacific cultures, so this project would simply extend the awareness of the value of our manamko in the arts as saina (teachers, leaders) and positive role models. Once creative aging projects have been funded through CAHA, they will be showcased on the SAA's website and social media. The plan is for the creative aging program to be a continual grant program at CAHA, and by its establishment, we will raise awareness of the value of creative aging.

6. How will you know if your proposed initiative is successful? How will you reflect on the project or harvest lessons learned?

Surveys will be completed by trainees before and after they complete the program. Their responses will be used to revise the training program if necessary. The quality of trainees proposals will also indicate if the workshops were successful. A rubric will be created that is in line with the CAHA grant application (which will be created specifically for creative aging projects). If proposals score well on the rubric, it will indicate that the five core components of the training program were learned and incorporated. The staff member will complete an exit interview with CAHA director and board members to assess the needs and successes of the program and training. Finally, manamko who participate in the creative aging programs will be interviewed informally to gauge the success of the program.

7. How will you take diversity, equity inclusion and accessibility into account as you develop your strategies for this program?

Diversity, equity and accessibility are extremely important to CAHA. We plan an outreach program that will target first, underserved communities. We have already contacted the Directors of Government of Guam agencies who serve the manamko and all of them are eager to partner with us. We have also reached out to nonprofit organizations with elderly clientele. Because no program exists of this kind, early discussions have been met with enthusiasm. If required, we can tailor workshops to the specific audience. For instance, there is a senior citizen program under the Guam Housing and Urban Renewal that is very interested in adding such a program to their senior citizen centers. The Department of Behavioral Health and Wellness, Public Health's Division of Senior Citizens and the Guam Department of Integrated Services for Individuals with Disabilities are all interested. In addition, we will publicize the program to the general public. We are excited by projects such as the "Community of Voices" and "Memory Ensemble." Because we have a diverse community, we also plan to identify at least one artist from immigrant communities. Islanders who come from the Micronesian islands make up some of our most disadvantaged communities. While we may not be able to accomplish this in this first phase, it will be a priority of the program. It will add so much to the tapestry of our community if we are able to have their "voices" heard.

8. How might your project advance creative aging in your state over the long term?

Because no such project exists in Guam, we believe that establishing this program will significantly advance the concept of creative aging in our community. While our manamko are respected members of the community, the reality is that economic pressures put more and more pressure on families to care for their aging. Our seniors today include the baby boomers who grew up with less traditional lifestyles. Our manamko face different challenges than their parents and a program such as this will greatly enhance their lives.

The collaborative nature of the project that includes government agencies, nonprofit organizations and the general public provides an assurance of wide support. The commitment of CAHA to make this an anchor program of the agency along with the establishment of a special grant line [available only to those who complete the training program] to fund Creative Aging projects also provides much needed funding for trainers to promote and implement the programs. We are confident of the success of this program.

GRANT EXTENSION REQUESTS

1. Grantee: Eric Borja

Project # 2020-11

Original Project Date 9/30/2019

Original Project Date 9/30/2020

Requestion Extension date of 2/28/2021

Amount awarded: \$3,500.00.

Project Title: *Maseha Hafa Experience*.

Project Summary – “To produce an album to contribute to the CHamoru Culture and the island community through songs of language, our people, and our island and encourage the community who struggle from substance abuse disorders, and inspire them to make a positive lifestyle change.”

1. Grantee: Antonio Azios

Project # 2020-026

Original Project Date 9/30/2020

Requestion Extension date of 2/28/2021

Amount Awarded: \$10,000

Project Title: *Silent By Design: Voices at the Edge of Empire*

Summary – A feature-length documentary film exploring the history of the US territories, commonwealths, and Washington, D.C. up to the present, with a focus on analyzing the ongoing incongruences between the voting rights and full democratic representation provided to US citizens living in the states and Isulare Areas. Extension requested until 28 February 2021.

2. Grantee: Humanities Guahan [2nd Request]

Project #: 2020-024

Original Project Date: 9/30/2020

1st Extension Date granted: 11/30/2020

Requesting for 2nd Extension Date of 3/31/2021

Amount Awarded: \$ 8,360.00

Project Title: Art + Ideas

Summary of Project – a new HG program Art + Ideas that will explore the intersection of the creative arts - filmmaking, visual and performing, traditional forms of art-making, culinary arts and poetry, and creative nonfiction - and Humanities.

3. Grantee: Robert Taitano Sr.

Project #: 2020-022

Original Project Date: 9/30/2020

Requesting New Project Date: 9/30/2021

Amount Awarded: \$10,000

Project Title: Ifit Wood Carving Apprenticeship

Project summary – Master Carver Robert Taitano will be teaching 5 Department of Correction Lifetime Inmates selected by the Department of Correction Director to be able to teach other Inmates within the DOC compound.

4. Grantee: Myracle Mugol

Project #: 2020-020

Original Project Date: 9/30/2020

Requesting New Project Date: 2/15/2021

Amount Awarded: \$5,000

Project Title: Kantan Hereru: The Blacksmith's Song

Project Summary: This specific project will focus on a book or a series of mini-books that will detail traditional Chamorro blacksmithing on Guam. The purpose of this book is to share the knowledge

and stories of blacksmithing with the general public. Blacksmithing on Guam is an artform that requires much

effort and knowledge, coupled with training and a passion for the trade and the culture. This book will be a comprehensive account of Guam blacksmithing's history, present, and hopefully future.



GUAM COUNCIL ON THE ARTS & HUMANITIES AGENCY

Kahan I Kutturán Guahan

P.O. Box 2950 Agaña, Guam 96932

Tel. (671) 300-1204-8 Fax. (671) 300-1209

ATTACHMENT A

FY 2020 Grant Application

(Project Period – October 1, 2019 – September 30, 2020)

7/26/19

Carefully review the program guidelines and instructions before filling out the application form. Incomplete and illegible forms may invalidate your application. All applications must be typed or computer generated. Supplemental information is limited to one page only. Please double-check all information to ensure that it is correct.

A.	Applicant/ Organization Name: Antonio Benjamin Azios		
	SSN: 456-77-4439		
	DUNS Number and TIN (Organizations only):		
	Mailing Address: PO Box 11721		
	City: Tamuning	Guam	Zip Code: 96931
B.	Are you a permanent resident of Guam? Yes		
	How long have you resided in the Territory of Guam? 3 years, 5 months		
C.	Contact Person: Whitney Hoot	Phone: 671-686-1699	671-684-0206
	Email Address: whitney.hoot@gmail.com	tanazios	Title: Biologist Media Production Professional
D.	Authorizing Official: J. Azios		
E.	Project Title: Silent By Design: Voices at the Edge of Empire /		
F.	Type of Grant Applying for: Media Arts		
G.	Start Date: October 1, 2019	End Date: September 30, 2020	
H.	Individuals to Benefit (#): 200	Artist(s) Involved (#): 5 - 7	
	Youth(s) Benefiting (#): 75		
I.	Provider of Services (Organizations Only):		
	Name:		
	Mailing Address:		
	City:	State:	Zip Code:
J.	Grant Amount Requested:	\$10,000.00	
K.	List other funding source(s) sought: Humanities Guahan; Northern Marianas Humanities Council; Humanities DC; Pacific Islanders in Communication		

GCAHA USE ONLY:

Application No.: 2020-026

Date Received: 7/26/19

CHECKLIST (Did you include the following?)

INDIVIDUALS

- ☒ 1. Complete detailed budget breakdown (cash expense, in-kind contribution & cash income)
- ☒ 2. Resume / Biography
- ☒ 3. Three (3) current letter (s) of personal recommendation and/or letters of support specific to the project
- ☒ 4. Samples of artwork (i.e., photographs, cd, etc.)

ORGANIZATIONS

- ☐ 1. Detailed budget breakdown (cash expense, in-kind contribution & cash income)
- ☐ 2. Recent annual audit
- ☐ 3. Copy of your organization's Certificate of Incorporation and IRS letter granting Federal Tax Exempt Status
- ☐ 4. Articles of Incorporation / By-Laws
- ☐ 5. DUNS Number Registration

****NOTE: Grant Applications submitted without the required documents by the grant deadline will NOT be accepted.**

o/c
review by [signature]
7/26/19

1. **What is the project and its purpose. What do you plan to do? When? Where? Please be as specific as possible.**

Ultimately, "Silent by Design: Voices at the Edge of Empire" will be a feature-length documentary film exploring the history of the US territories, commonwealths, and Washington, D.C., up to the present, with a focus on analyzing the ongoing incongruences between the voting rights and full democratic representation provided to US citizens living in states versus US citizens living in the so-called Insular Areas + D.C. The film will help interpret these differences and the reasons for them via historical and cultural contexts, including key legal and political events and policies that illuminate the current realities of ambiguous political statuses.

The portion of the film for which I presently seek funding will focus on Guam and the Commonwealth of the Northern Mariana Islands, while including key scenes and interviews filmed in D.C. that directly relate to Guam and the CNMI. Other impacted territories and D.C. will be explored in later, longer versions of the film after this grant period concludes and will be paid for through other sources.

In the Fall of 2020, I will hold a minimum of two free, publically accessible film screening in Guam, each followed by an expert panel discussion with an audience Q&A segment.

-
2. **How will the project be accomplished and by whom? Identify participating artists by name whenever possible.**

As the director / producer, I will take the creative and logistical lead on the film throughout all stages of development from concepting, research, and writing to principal cinematography, motion graphics, and post-production editing. However, filmmaking is a highly collaborative medium and I will rely heavily upon the assistance of many other local filmmakers and visual artists, including Janine Sablan of Guam (cinematographer, and former CAHA grant recipient), Chase Weir of Guam (cinematographer), Woody Castro of Rota (motion graphics, audio tech, production assistant), and David Butterfield of Saipan (production assistant and audio tech). I have successfully collaborated with each of these artists before and look forward to doing so on this project.

I will also work with subject area experts to help guide and shape the vision of the film.

Dr. Michael Lujan Bevacqua of the University of Guam will serve as Consultant, offering from the outset valuable insight on Guam and CNMI's regional history, culture, political statuses, and the Organic Act, while also pointing the Director toward additional historical resources, potential interview subjects, issues in representation of Micronesians / CHamorus, and areas of further inquiry. Bevacqua's prior experience as a consultant on the film *Island Soldier* provides this project with valuable insight. As a filmmaker, screenwriter, and professor of media criticism, Dr. Raymond Anderson of UOG's School of Communication will assist with film production, planning, and narrative development. Each expert will also provide feedback on cuts of the film throughout all project phases to help shape its tone, themes, and content and serve on the panels during screening events.

PROJECT DESCRIPTION (continued)

3. If your project involves a performance(s), where will performances be held and what is the seating capacity of the location(s)?

This project does not involve a performance. However, it does involve *at least* two free public screening events, followed by a moderated expert panel discussion and Q&A session at any of the following locations: community recreation centers, village mayors' offices, the Guam Museum, Guam Community College, University of Guam, and / or public high schools. The selected venue will be able to comfortably seat a minimum of 50 attendees, but ideally closer to 100.

-
4. Specific community involvement (Identify committees, arts groups, volunteers, schools, etc. who will be involved in any way in carrying out your project).

At this early juncture I do not have specific commitments from many groups or organizations committed to assist or Collaborate on the film, but I plan to foster those relationships and create a sense of Community involvement and shared ownership of this project. Meanwhile, through my Expert Consultants at UOG, I know that UOG's Humanities Division and Mass Media program will partner with the project and provide valuable resources, including access to students and scholars wishing to assist, research resources, and access to studio / film equipment.

-
5. Specific communities to be served by the project.

Generally, this project aims to attract a sizable audience of residents of all ages from Guam and the CNMI, and engage with them in a meaningful dialogue about the unique and fascinating history of the US territories, and examine key historical and political reasons for voter disenfranchisement among residents of the US territories, commonwealths, and the federal district of Washington, D.C., despite their otherwise possessing the full rights and benefits of US citizenship.

More specifically, the project expects to serve local students and scholars of, and those curious about: the US territories / commonwealths; Micronesian and Marianas history; American history; the Pacific islands / Oceania; decolonization movements; universal suffrage; civil rights; Constitutional law; and political science.

At risk of being overly broad and optimistic about the merits of the project, once completed and with distribution / televised broadcast, it has the potential of having an audience of millions considering that, at present, roughly 5 million Americans living in the US territories, commonwealths, and Washington, D.C. are directly impacted by the policies described and explored in the film, and that any substantive changes to those policies could impact the makeup of the entire electoral and legislative process by adding more voting members to the US Senate and House of Representatives, and shift regional and demographic influences within the Electoral College. The final film has the potential to interest anyone impacted by the issues the film explores, or those interested in how the addressing of those issues could significantly shift power in American politics and expand democratic representation.

PROJECT DESCRIPTION (continued)

6. How will the requested funds be spent? What other sources of funds are being sought for the project described in this application?

The \$10,000 in grant funds from CAHA will be spent primarily on: 1) hiring freelance film and video professionals as contractors to assist in various aspects of the film's production and post-production; 2) Contracting local and regional researchers to assist in locating relevant documents, images, archival video, and other assets that can help to shape the historical narrative and serve as visual illustrations of the film's key themes, events, and concepts; 3) Licensing music, archival images / video, stock video, etc.; 4) Renting audio and video equipment, when needed; 5) Renting studio space and/or other location fees for on-camera interviews; 6) Marketing needs; 7.) Interview Transcribers; 9) Paying for other relevant and necessary incidentals, such as parking or taxi fares.

Other funding sources include Tony Azios' own money and labor, as well as donations from friends and family. I have also applied for \$10,000 in grant funding through Humanities Guåhan (still awaiting their decision) and fully intend to apply for other grants and fundraise through crowd funding campaigns and by seeking private and corporate donations, as well as in-kind donations.

7. What are the anticipated results or effects of the project?

- For the film to interpret and analyze key historical events, laws, philosophical positions, and social movements so as to provide new and valuable insight into the ongoing issue of lawful American citizens being denied full voting rights and representation, and look at what is currently being done by various groups or individuals to address or rectify the situation;
- To show the film on Guam at several free public screenings followed by expert panel discussions with significant community attendance and participation;
- To use the film as a tool to engage in analytical discourse with experts in various fields of the humanities that possess personal, professional, and/or academic knowledge of the film's topics and locations, resulting in a thorough and balanced discussion of the impacted areas' histories;
- For the film to evaluate these histories through the lens of certain key themes, like: power and empire, colonization / decolonization, participatory democracy, universal suffrage, and the many ways that a modern nation might move beyond a long-standing colonizer-subject paradigm toward something more equitable;
- To inspire additional dialogue and research about the disparate voting rights for residents of the Insular Areas + D.C. both here and beyond through screenings at prestigious off-island film festivals, and eventually airing on PBS or other major television platforms.

Organizations Only	As verification of non-profit status, all applicants must submit the organization's Certificate of incorporation and a copy of their Internal Revenue Service 501 (c)(3) Federal Tax Exempt Status for GCAHA files.
---------------------------	---

Does the organization have an annual audit?

If yes, please forward a copy for GCAHA Files and review.

Please give a brief description of the organization and the service it provides.

Describe the organization's plans for the next two (2) years.

Year organization established:

Date of Incorporation:

Does the organization have a membership or subscription program?

If so, briefly describe number of members/subscribers, benefits, fees, etc.

PROJECT BUDGET – Refer to Guide for Programs & Services pg. 15-16
CASH EXPENSES – MUST provide details of budget breakdown. DO NOT SUMMARIZE

A. Personnel / Artistic (Provide description and rate(s))		
		\$
		\$
		\$
	SUB TOTAL:	\$ 0
B. Personnel / Administrative (Provide description and rate(s))		
		\$
		\$
		\$
	SUB TOTAL:	0
C. Personnel / Technical-Production (Provide description and rate(s))		
Audio Technicians (\$30 / hour x 40 hours)		\$ 1,200
		\$
		\$
	SUB TOTAL:	\$1,200
D. Outside Artistic Fees & Services / Artistic (Provide description and rate(s))		
Cinematographer(s) (\$75 / hour x 40 hours)		\$ 3,000
Motion Graphics Artist (\$65 / hour x 30 hours)		\$ 1,950
		\$
	SUB TOTAL:	\$4,950
E. Outside Other Fees & Services (Provide description and rate(s))		
Interview Transcribers (\$12 / hour x 25 hours)		\$ 300
Archival / Historical Researchers (\$15 / hour x 25 hours)		\$ 375
		\$
	SUB TOTAL:	\$675
F. Studio & Space Rental (Identify location and rate(s))		
Studio and location-shoot space rentals (\$50 / hour x 12)		\$ 600
		\$
		\$
	SUB TOTAL:	\$600
G. Travel & Per Diem (Identify who, where and why; may include mileage)		
		0
	SUB TOTAL:	\$0
H. Marketing & Promotion (Include publicity / promotion)		
Marketing and publicity expenses / materials		\$ 575
	SUB TOTAL:	\$575
I. Remaining Operating Expenses (Itemize) i.e., phone, postage, supplies/materials, others		
Film / Video & Audio Equipment Rental (Varied rates based on item and duration)		\$ 2,000
	SUB TOTAL:	\$2,000
TOTAL PROJECT CASH EXPENSES (LINE ITEM A TO I)		\$ 10,000

PROJECT BUDGET – CASH INCOME**MUST provide details of budget breakdown. DO NOT SUMMARIZE**

A.	Admission (Provide in the space below description of each type of event and amount)		
	Screening events are free	\$	0
		\$	
		\$	
	SUB TOTAL:	\$	0
B.	Contracted Services Revenue (Provide description and rate(s), i.e., revenue derived from sale of services.)		
		\$	
		\$	
	SUB TOTAL:		0
C.	Business / Corporate Support (If possible, itemize source and amount(s). Unknown at this time, but estimated at \$1,000 at minimum	\$	1,000
		\$	
	SUB TOTAL:		1,000
D.	Foundation Support (If possible, itemize source and amount(s). Unknown at this time, but estimated at \$12,000 at minimum from sources previously listed on Line K	\$	12,000
		\$	
	SUB TOTAL:		\$12,000
E.	Other Private Support (If possible, itemize source and amount(s). Friends / Family	\$	\$2,000
		\$	
	SUB TOTAL:		\$2,000
F.	Government Support (Indicate specific agency or source. Do not include amount requested in this application or other GCAHA grants.)		
	Federal	\$	
	State / Regional	\$	
	Local	\$	
	SUB TOTAL:	\$	0
G.	Other Revenue (Itemize source and amount(s), i.e., how many catalogs do you plan to sell and at what price each?)		
		\$	
		\$	
		\$	
		\$	
	SUB TOTAL:		0
H.	Applicant Cash (Funds from accumulate resources or saving)		
	Personal Applicant Funds	\$	2,000
		\$	
	SUB TOTAL:		\$2,000
	TOTAL APPLICANT INCOME (SUB TOTAL OF LINE ITEM A to H)	\$	\$17,000
	GRANT AMOUNT REQUESTED		10,000
	(must not exceed Total Applicant Income)	\$	
	TOTAL PROJECT CASH INCOME		27,000
	(Total Applicant Income plus Grant Amount Requested)	\$	

***NOTE: Total Project Cash Income must equal Total Project Cash Expense**

IN-KIND CONTRIBUTIONS

(Do not add In-Kind Contributions to the Cash Income or Cash Expenses sections of your Budget.) Be sure to include rate information showing how you calculated dollar value for in-kind contributions. (Financial or Service contributions of an indirect nature donated to the completion of your project from corporate sponsorships or individuals involving goods, materials, studio/exhibit space and the like.)

Services Rendered/Materials Contributed: (Identify source and rate to determine dollar value)	Dollar Value
A/V Equipment (Sources: UOG Eqpt Room, Janine Sablan, Tony Azios, Sareen Hairebedian, etc.)	\$ 3,300
Studio / green-screen space (UOG)	\$ 650
Volunteer consultants (Dr. Bevacqua, Dr. Raymond Anderson, Dr. Patricia Aufderheide)	\$ 3,000
TOTAL In-Kind Contributions	\$6,950

PROJECT MATCHING REQUIREMENTS

A. TOTAL In-Kind Contributions plus TOTAL Applicant Cash equals Matching Resources:

$$\begin{array}{rcl} \$ \frac{6,950}{\text{Total-In Kind}} & + \$ \frac{\$17,000}{\text{Total Applicant Cash}} & = \$ \frac{23,950}{\text{Matching Resources}} \end{array}$$

B. TOTAL Matching Resources must be greater than or equal to the Grant Amount Requested:

$$\begin{array}{rcl} \$ \frac{23,950}{\text{Matching Resources}} & > \text{ or } = \$ \frac{10,000}{\text{Grant Amount Requested}} \end{array}$$

Legal Assurances

In the event that a grant is awarded as a result of this application, the following terms and conditions shall be complied with as signified by the applicant's signature. This application shall become a part of the legally binding contract between the applicant and the Guam Council on the Arts and Humanities Agency.

1. The grant cannot be assigned to a different project or transferred without prior written approval of GCAHA.
2. The grantee shall submit to GCAHA the dates, times and locations of the project to take place for on-site review by GCAHA. The grantee is requested to provide free admission to projects/events for review.
3. The grantee shall submit the completed Final Project Report form summarizing the project and expenditures to GCAHA within fifteen (15) days of the project's competition. The final 25% of the grant award will be made upon approval by GCAHA of the Final Project Report.
4. The grantee agrees to keep careful attendance and participation records of the project herein.
5. The financial accounts shall be subject to audit by appropriate agencies of the Territory of Guam and /or the Federal Government. The grantee shall be responsible for the safe keeping and identification of records maintained to account for funds awarded herein. Said records must be kept in the grantee's files for a period of three (3) years after completion of the project.
6. Credit is to be given as such "This project is supported in part by a grant from the National Endowment for the Arts, Guam Council on the Arts and Humanities Agency, a division of the Department of Chamorro Affairs, Government of Guam, and the Office of the Governor", in all brochures, press releases, programs, publications, tickets, and other printed materials. When no printed matter is utilized, verbal credit shall be given prior to each performance or presentation.

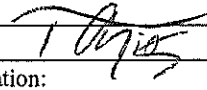
It is mutually agreed that all parties shall comply with the Fair Labor Standards under Section 5(l) and Section 7(g) of the National Foundation on the Arts and Humanities Act of 1965; Title VI of the Civil Rights Act of 1964, as amended; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency; Title IX of the Education Amendments of 1972, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; The Americans with Disabilities Act of 1990, as amended; The Age Discrimination Act of 1975, as amended; The National Environmental Policy Act of 1969, as amended; The National Historic Preservation Act (NHPA) of 1966, as amended; other National Policies such as debarment and suspension, the Drug Free Workplace Act, lobbying, Davis-Bacon and Related Acts (DBRA), as amended, the Native American Graves Protection and Repatriation Act of 1990, U.S. Constitution Education Program, Arts Endowment Enabling Legislation and Prohibition on use of funds to ACORN and The National Environmental Policy Act (NEPA) of 1969.

Authorizing Signature

I, the undersigned, do certify that the information contained within this application including all attachments and supporting materials is correct and true to the best of my knowledge.

Name (Please Print): Antonio "Tony" B. Azios

Applicant Signature:



Fiscal Officer/Second Responsible:

Contact with Organization:

Date of Application: July 25, 2019

Resume / Biography

Tony Azios is an award-winning documentary filmmaker and journalist with an MFA in Film & Electronic Media from American University in Washington, D.C., and a BA in International Studies and History from Manhattan College. He currently serves as Director of Video Production at Big Fish Creative, a full-service creative advertising agency on Guam.

Tony's professional media products span a wide variety of platforms, from print and radio to video and photography. He has served as an adjunct professor of Cinematography and Photojournalism at the University of Guam and has produced high-quality reporting and video projects from places as different as the Federated States of Micronesia and the Galapagos Islands to Cuba and New York City.

Tony has worked as a reporter, editor, or fellow at *The Guam Daily Post*, the Associated Press, *The Christian Science Monitor*, The Investigative Reporting Workshop, PBS FRONTLINE, and has freelance reported with PRI's The World, Agence France-Presse, Maryland Public Television, Agenda Magazine, *The Kaselehlle Press*, and others. His documentary films have received three Regional Emmy Awards and a CINE Golden Eagle Award, and screened at a variety of festivals, including the BLUE Ocean Film Festival, American Conservation Film Festival, Alexandria Film Festival, DC's Environmental Film Festival, Miami International Film Festival, Indie Film Festival, Los Angeles Cine Fest, VISIONS, and the Ekotopfilm Festival in Slovakia.

Tony will serve as this proposed film's Director and Producer, coordinating and overseeing all aspects of the film's production and the screening / panel events.

12/28/2020

Mid-Progress Report & Extension Request

CAHA 2020 Project Grant Award
Project: Memoirs Pasifika podcast
Subrecipient: Tony Azios

Mid-Progress Report

In mid-August 2020 I was notified that the Guam Council on the Arts and Humanities Agency Board of Directors approved my request to change the project scope and delivery schedule timeline for my CAHA Grant-funded media project, *Memoirs Pasifika* podcast. Shortly afterward, I began drafting applications for grants from Humanities Guåhan and the Northern Marianas Humanities Council (NMHC), and submitted final applications to both in late September 2020.

As those grants cannot be awarded to projects that are already underway, and the stated intent for the *Memoirs Pasifika* podcast project was always to supplement the CAHA grant award with additional grant monies, I delayed the start of any project activities that required expenditure of the CAHA grant funds until hearing back from the other grant writing organizations in order to comply with their rules. Generally speaking, that meant production activities were stalled. However, I immediately engaged in pre-production work for *Memoirs Pasifika*, such as: establishing working relationships with archival and research organizations in the region; collaborating with subject experts to identify the five episode topics for the pilot season; determining who will serve as the reporter / historian for various episodes; researching and contacting potential witness / participants as interview subjects; establishing a core post-production and consulting team; and, searching through archival collections for relevant media.

In November 2020, I was informed that both Humanities Guåhan and NMHC awarded grants toward the *Memoirs Pasifika* podcast project. Since then, the podcast team has begun production by: developing a logo; scoring an original intro / outro song; consulted with seasoned podcast producers on “best practices / lessons learned;” sourcing archival images as supplementary online material for the first episode; recruiting several Anchors for various episodes; obtained key pieces of audio production gear; conducting multiple

pre-interviews; and, recording multiple interviews. Meanwhile, we continue to engage in an array of pre-production activities for later episodes, while developing the program's website and social media accounts.

As I committed to in the revised project proposal submitted July 15, we are on schedule to complete post production on the first two episodes by mid-January and publicly launch the show in late January. We will air a new episode at the end of each month for most of 2021, and hopefully for much longer if additional funding becomes available.

Request for Project Extension

In my July 15 revised project proposal, I stated that CAHA funds would be used toward funding podcast episodes through April 2021. However, I have been informed by CAHA that "The new deadline for the completion of your project is January 15, 2021." As detailed above, this will not be possible. However, I am on track to deliver the project as proposed. Furthermore, I sincerely believe it is in the best interest of the project to not rush the spending of CAHA funds as this could create financial obstacles that unnecessarily complicate or jeopardize the efficient production of episodes beyond April 2021. With that in mind, I request that the CAHA Board of Directors extend the project's deadline until November 1, 2021, so that it concludes concurrent to the other grants, which will allow for a smoother, more predictable operating budget throughout the course of the program.

Si Yu'os ma'āse' for your time, consideration, and faith in this project.

Tony Azios

Director / Producer — Memoirs Pasifika podcast

**FY 2020 Grant Application**

(Project Period – October 1, 2019 – September 30, 2020)

Carefully review the program guidelines and instructions before filling out the application form. Incomplete and illegible forms may invalidate your application. All applications must be typed or computer generated. Supplemental information is limited to one page only. Please double-check all information to ensure that it is correct.

A.	Applicant/ Organization Name: Eric Joseph D. Borja		
	SSN: 586-80-3346		
	DUNS Number and TIN (Organizations only):		
	Mailing Address: P.O.Box 473		
	City: Hagatna	Guam	Zip Code: 96932
B.	Are you a permanent resident of Guam? yes		
	How long have you resided in the Territory of Guam? 6 years		
C.	Contact Person: Eric Borja	Phone: 617-489-1720	
	Email Address: ejdborja@gmail.com	Title: Grant applicant	
D.	Authorizing Official:		
E.	Project Title: Maseha Hafa Experience /		
F.	Type of Grant Applying for: CAHA		
G.	Start Date: 10/1/19	End Date: 10/2020	
H.	Individuals to Benefit (#): 4	Artist(s) Involved (#): 4	
	Youth(s) Benefiting (#): 0		
I.	Provider of Services (Organizations Only):		
	Name:		
	Mailing Address:		
	City:	State:	Zip Code:
J.	Grant Amount Requested: 3900.00		
K.	List other funding source(s) sought: self		

**GUAM
CAHA
RECEIVED**

7/25/19
V#130097129

GCAHA USE ONLY:

Application No.: 2020-011

Date Received: 7/25/19

CHECKLIST (Did you include the following?)**INDIVIDUALS**

- ☒ 1. Complete detailed budget breakdown (cash expense, in-kind contribution & cash income)
- ☒ 2. Resume / Biography
- ☒ 3. Three (3) current letter (s) of personal recommendation and/or letters of support specific to the project
- ☒ 4. Samples of artwork (i.e., photographs, cd, etc.)

ORGANIZATIONS

- ☐ 1. Detailed budget breakdown (cash expense, in-kind contribution & cash income)
- ☐ 2. Recent annual audit
- ☐ 3. Copy of your organization's Certificate of Incorporation and IRS letter granting Federal Tax Exempt Status
- ☐ 4. Articles of Incorporation / By-Laws
- ☐ 5. DUNS Number Registration

OK
reviewed by
Diana
7/30/19
CD a Haha

****NOTE: Grant Applications submitted without the required documents by the grant deadline will NOT be accepted.**

PROJECT DESCRIPTION

1. **What is the project and it's purpose. What do you plan to do? When? Where? Please be as specific as possible.**

The project I propose for this grant is to produce an album to contribute to our Chamorro culture and island community through songs of our language, our people, and our island and encourage our community who struggle from substance use disorders and inspire them to make a positive lifestyle change.

I plan to record a music album comprised of original music written and composed by myself utilizing the English and Chamorro language to teach our island community as well as those abroad about our language and everything that is Chamorro. My plan is also to reach out to our struggling Guamanians who are suffering from addiction through song of my personal struggles and making a positive lifestyle change.

-
2. **How will the project be accomplished and by whom? Identify participating artists by name whenever possible.**

The project will be accomplished by recording the album at Dyverse Music Studio by producer Jason Burkhart. Mr. Burkhart will record and master all song tracks. All rental of music equipment and studio time will take place at Dyverse studios located in Tamuning, Guam. I will have individuals participate in the project and their name is as follows, Allen Naho'olewa, Ralph Kileleman and Brian Machie and Ryan Auayan.

- 3. If your project involves a performance(s), where will performances be held and what is the seating capacity of the location(s)?**

I plan to participate with Arts and Humanities in events such as Art and Humanities month and Mes Chamoru. I also plan to perform at village fiestas and village festivals such as Inarajan and Malojloj fiesta, Talafofo Banana festival, Agat Mango festival, Tamuning Latte Festival, Yigo Citrus festival, Liberation Carnival and Guam Micronesian Island Fair.

I also plan to perform at the Public schools during Mes CHamoru, which I have been doing for the past six years since returning back home to Guam.

-
- 4. Specific community involvement (Identify committees, arts groups, volunteers, schools, etc. who will be involved in any way in carrying out your project).**

None at this time.

-
- 5. Specific communities to be served by the project.**

I plan to reach out to the entire island community and abroad where CHamoru's and Guamanians reside. I am hoping to reach our community who struggle with addiction and also families who are dealing with loved ones with addiction and those individuals who are in the recovery community on Guam.

PROJECT DESCRIPTION (continued)**6. How will the requested funds be spent? What other sources of funds are being sought for the project described in this application?**

The funds will be spent on producing and recording 10 songs to a master copy.

Other expenses include compensation to additional musicians and administrative personnel duties contributing to the project.

7. What are the anticipated results or effects of the project?

My anticipated results are to reach out to our community young and old and contribute to perpetuating our Chamorro language and culture through English and Chamorro songs. Effects anticipated are to reach out to our fellow Guamanians who struggle with addiction and sharing a message of hope that it is possible to make a lifestyle change and live a sober life. Other effects of this project are to encourage my fellow Chamorro's and Guamanians to learn our language and to practice speaking on a daily basis through normal conversation and song.

Organizations Only

As verification of non-profit status, all applicants must submit the organization's Certificate of incorporation and a copy of their Internal Revenue Service 501 (c)(3) Federal Tax Exempt Status for GCAHA files.

Does the organization have an annual audit?

If yes, please forward a copy for GCAHA Files and review.

Please give a brief description of the organization and the service it provides.

Describe the organization's plans for the next two (2) years.

Year organization established:

Date of Incorporation:

Does the organization have a membership or subscription program?

If so, briefly describe number of members/subscribers, benefits, fees, etc.

PROJECT BUDGET – Refer to Guide for Programs & Services pg. 15-17**CASH EXPENSES – MUST provide details of budget breakdown. DO NOT SUMMARIZE**

A.	Personnel / Artistic (Provide description and rate(s))	
	N/A	\$ _____
		\$ _____
		\$ _____
	SUB TOTAL:	\$ 0
B.	Personnel / Administrative (Provide description and rate(s))	
	Administration personnel (\$50 dollars per hour at 3 hours)	\$ 150.00
		\$ _____
		\$ _____
	SUB TOTAL:	150.00
C.	Personnel / Technical-Production (Provide description and rate(s))	
	N/A	\$ _____
		\$ _____
		\$ _____
	SUB TOTAL:	0
D.	Outside Artistic Fees & Services / Artistic (Provide description and rate(s) i.e., 10 musicians for 10 hrs/ea. @ \$10/hr)	
	Musicians involved (\$50 each song at 10 songs for 3 musicians)	\$ 1500.00
		\$ _____
		\$ _____
	SUB TOTAL:	1500.00
E.	Outside Other Fees & Services (Provide description and rate(s))	
	N/A	\$ _____
		\$ _____
		\$ _____
	SUB TOTAL:	0
F.	Studio & Space Rental (Identify location and rate(s).)	
	Music stem recording (\$100 at 10 songs)	\$ 1000.00
	Track mastering and audio cleanup (\$75 at 10 songs)	\$ 750.00
	Rental of Music equipment (\$25 per hour x 20 hours)	\$ 500.00
	SUB TOTAL:	2,250.00
G.	Travel & Per Diem (Identify who, where and why; may include mileage)	
	N/A	_____

	SUB TOTAL:	0
H.	Marketing & Promotion (Include publicity / promotion)	
	N/A	_____

	SUB TOTAL:	0
I.	Remaining Operating Expenses (Itemize) i.e., phone, postage, supplies/materials, others	
	N/A	_____

SUB TOTAL:

0

TOTAL PROJECT CASH EXPENSES \$ 3900.00
(LINE ITEM A TO I)

PROJECT BUDGET – CASH INCOME**MUST provide details of budget breakdown. DO NOT SUMMARIZE**

A.	Admission (Provide in the space below description of each type of event and amount) N/A	\$	
		\$	
	SUB TOTAL:	\$	
B.	Contracted Services Revenue (Provide description and rate(s), i.e., revenue derived from sale of services.) N/A	\$	
		\$	
	SUB TOTAL:		
C.	Business / Corporate Support (If possible, itemize source and amount(s). N/A	\$	
		\$	
	SUB TOTAL:		
D.	Foundation Support (If possible, itemize source and amount(s). N/A	\$	
		\$	
	SUB TOTAL:		
E.	Other Private Support (If possible, itemize source and amount(s). N/A	\$	
		\$	
	SUB TOTAL:		
F.	Government Support (Indicate specific agency or source. Do not include amount requested in this application or other GCAHA grants.) Federal	\$	
	State / Regional	\$	
	Local	\$	
	SUB TOTAL:	\$	
G.	Other Revenue (Itemize source and amount(s), i.e., how many catalogs do you plan to sell and at what price each?) N/A	\$	
		\$	
		\$	
		\$	
	SUB TOTAL:		
H.	Applicant Cash (Funds from accumulate resources or saving) N/A	\$	1000.00
		\$	
	SUB TOTAL:		1000.00
TOTAL APPLICANT INCOME (SUB TOTAL OF LINE ITEM A to H)		\$	1000.00
GRANT AMOUNT REQUESTED			3900.00
(must not exceed Total Applicant Income)		\$	

TOTAL PROJECT CASH INCOME 1000.00
(Total Applicant Income plus Grant Amount Requested) \$

***NOTE: Total Project Cash Income *must equal* Total Project Cash Expense**

IN-KIND CONTRIBUTIONS

(Do not add In-Kind Contributions to the Cash Income or Cash Expenses sections of your Budget.) Be sure to include rate information showing how you calculated dollar value for in-kind contributions. (Financial or Service contributions of an indirect nature donated to the completion of your project from corporate sponsorships or individuals involving goods, materials, studio/exhibit space and the like.)

Services Rendered/Materials Contributed: (Identify <i>source and rate</i> to determine dollar value)	Dollar Value
Sound system and sound man	\$100.00
Assisting in song writing and translation (\$50 an hour)	\$500.00
TOTAL In-Kind Contributions	\$600.00

PROJECT MATCHING REQUIREMENTS

A. TOTAL In-Kind Contributions *plus* TOTAL Applicant Cash *equals* Matching Resources:

$$\begin{array}{rcl} \$ \frac{600.00}{\text{Total-In Kind}} & + \$ \frac{1000.00}{\text{Total Applicant Cash}} & = \$ \frac{1600.00}{\text{Matching Resources}} \end{array}$$

B. TOTAL Matching Resources *must be greater than or equal to* the Grant Amount Requested:

$$\begin{array}{rcl} \$ \frac{1600.00}{\text{Matching Resources}} & > \text{ or } = \$ & \frac{3900.00}{\text{Grant Amount Requested}} \end{array}$$

Legal Assurances

In the event that a grant is awarded as a result of this application, *the following terms and conditions shall be complied with* as signified by the applicant's signature. This application shall become a part of the legally binding contract between the applicant and the Guam Council on the Arts and Humanities Agency.

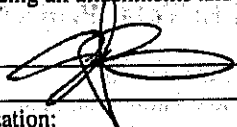
1. The **grant** cannot be assigned to a different project or transferred *without prior written approval* of GCAHA.
2. The **grantee** shall submit to GCAHA the dates, times and locations of the project to take place for on-site review by GCAHA. The grantee is requested to provide free admission to projects/events for review.
3. The **grantee** shall submit the completed **Final Project Report** form summarizing the project and expenditures to GCAHA within fifteen (15) days of the project's completion. The final 25% of the grant award will be made upon approval by GCAHA of the Final Project Report.
4. The **grantee** agrees to keep careful attendance and participation records of the project herein.
5. The financial accounts shall be subject to audit by appropriate agencies of the Territory of Guam and /or the Federal Government. The **grantee** shall be responsible for the safe keeping and identification of records maintained to account for funds awarded herein. Said records must be kept in the grantee's files for a period of three (3) years after completion of the project.
6. Credit is to be given as such "This project is supported in part by a grant from the **National Endowment for the Arts, Guam Council on the Arts and Humanities Agency, a division of the Department of Chamorro Affairs, Government of Guam, and the Office of the Governor**", in all brochures, press releases, programs, publications, tickets, and other printed materials. When no printed matter is utilized, *verbal credit* shall be given prior to each performance or presentation.

It is mutually agreed that all parties shall comply with the Fair Labor Standards under Section 5(l) and Section 7(g) of the National Foundation on the Arts and Humanities Act of 1965; Title VI of the Civil Rights Act of 1964, as amended; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency; Title IX of the Education Amendments of 1972, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; The Americans with Disabilities Act of 1990, as amended; The Age Discrimination Act of 1975, as amended; The National Environmental Policy Act of 1969, as amended; The National Historic Preservation Act (NHPA) of 1966, as amended; other National Policies such as debarment and suspension, the Drug Free Workplace Act, lobbying, Davis-Bacon and Related Acts (DBRA), as amended, the Native American Graves Protection and Repatriation Act of 1990, U.S. Constitution Education Program, Arts Endowment Enabling Legislation and Prohibition on use of funds to ACORN and The National Environmental Policy Act (NEPA) of 1969.

Authorizing Signature

I, the undersigned, do certify that the information contained within this application including all attachments and supporting materials is correct and true to the best of my knowledge.

Name (Please Print): Eric Joseph D. Borja

Applicant Signature: 

Fiscal Officer/Second Responsible:

Contact with Organization:

Date of Application: 7/25/19

11/10/20

Whom it may concern, I am writing this letter to ask for another extension for my project. The pandemic and personal reasons have limited me in completely focusing on completing my project. I have approximately one more song to complete and with the pcor 1 still in place my producer who I will be working with has not been open for business since pandemic started. Again I would greatly appreciate it I can be extended till January of next year 2021.

Si Yu'os Ma'ase ya na sâfu ham

Eric Borja



222 Chalan Santo Papa, Reflection Center, Suite 106, Hagåtña, GU 96910
T. 671 472 4460/1 | F. 671 472 4465 | E. info@humanitiesguahan.org | www.humanitiesguahan.org

November 18, 2020

Jillette Leon Guerrero
Executive Director
Guam Council on the Arts and Humanities Agency (CAHA)
Hagatña, Guam

Håfa adai Jillette,

On behalf of Humanities Guåhan (HG), I am writing to request additional time to complete our project, *Art+Ideas*, which was partially funded by a 2019 CAHA grant. HG is currently presenting this online series of immersive and experiential workshops that engages our community around timely topics and ideas relevant to Guam and the Asia-Pacific region through creative and artistic forms of expression and interpretation. We are requesting an extension until **March 31, 2021** to complete the project.

We submitted a Letter of Request for Extension on July 15th and were granted a two-month project extension until **November 30, 2020**. However, due to the island's return to PCOR 1, we have been unable to begin shooting the video for our planned culinary arts workshop. Filmmaker Brian Muña will film and edit cooking demonstrations with specialists in locally sourced plant-based cuisine, Chefs Tonni Guzman and Jenny Coffman and include footage of local farmers and farms.

To date, HG has expended \$3,654.10 of CAHA's grant award of \$8,360 (of which we have received \$6,270) for the *Art+Ideas* project. HG has held three of the four planned two-part online workshops—two Visual Storytelling workshops with filmmaker Brian Muña and “Second Draft,” a writers’ workshop with Teresita Perez. Additionally, in October Brian held two post production sessions with participants of both Visual Storytelling workshops in order to provide more guidance on editing and refining their short films. A third post-production session will be held on November 21, 2020. These short films will be posted to HG’s Youtube channel in order to share them with a wider audience.

HG’s request for an additional four months to complete the *Art+Ideas* project will allow us the time needed to finalize the two-part culinary arts workshop with video, which we plan to present in January. We are also planning to present two additional online workshops bringing the total number of workshops to six, which was our original plan. A workshop planned for December, will explore the history and cultural significance of local plants with Simeon Palomo of E’ka Florals. The sixth and final workshop will explore musical traditions in Guam either through focusing on Kantan Chamorrta with a CHamoru language expert or presenting a workshop with the group Microchild led by Shannon McManus and her husband Jonathon Glaser. Their work explores love and pride for the Marianas and celebrates Micronesian identity. Many of the songs on their first album were inspired by the

poetry of McManus's uncle, Valentine Sengebau whose poetry anthology, the band and their first album are named after.

These challenging and uncertain times call for creative and uplifting spaces such as those provided in the *Art+Ideas* workshops, and we appreciate the grant from CAHA that helps make these workshops possible.

Please do not hesitate to contact me if you have any questions or concerns about our request for additional time in order to complete the *Art+Ideas* project. Thank you for your continued support of Humanities Guáhan.

With best regards,

A handwritten signature in black ink, appearing to read 'Kimberlee', with a stylized, flowing script.

Kimberlee Kihleng
Executive Director

Extension Request II - Humanities Guåhan
Art + Ideas Revised Budget Breakdown

EXPENSES

INCOMES

Category	CAHA Funds	Applicant Cash	In-Kind	Total
A. Personnel - Artistic	\$0.00	\$0.00	\$0.00	\$0.00
B. Personnel - Administrative	\$1,707.86	\$9,000.00	\$0.00	\$10,707.86
C. Personnel - Technical	\$0.00	\$0.00	\$0.00	\$0.00
D. Outside Artistic Fees & Services	\$5,125.64		\$0.00	\$5,125.64
E. Outside Other Fees & Services	\$0.00	\$0.00	\$0.00	\$0.00
F. Studio & Space Rental	\$0.00			\$0.00
G. Travel & Per Diem	\$0.00		\$0.00	\$0.00
H. Marketing & Promotion	\$786.50		\$1,500.00	\$2,286.50
I. Remaining Operating Expenses	\$740.00		\$0.00	\$740.00
TOTAL Project Budget	\$8,360.00	\$9,000.00	\$1,500.00	\$18,860.00

Revised Budget Narrative

OUTSIDE ARTISTIC FEES & SERVICES, \$5,125.64

Artist Honorarium - Funds in the amount of **\$1,300** have been reallocated from the **Remaining Operational Expenses** category to the **Outside Artistic Fees & Services** category. Funds in the amount of \$700 will be allocated toward videographer fees associated with producing a video which will include the history and cultural significance of local plants and tutorials on how to use them to create artful arrangements. Funds in the amount of \$600 will cover the cost of honoraria for two facilitators who will co-facilitate a workshop exploring music traditions in Guam.

MARKETING AND PROMOTION, \$786.50

Advertisement and Marketing Materials - Funds in the amount of **\$60** have been reallocated from the Remaining Operational Expenses category to the Marketing and Promotion category to cover the cost of graphic design fees for a digital flyer for the additional workshop which will explore music traditions in Guam.

REMAINING OPERATING EXPENSES, \$740.00

Workshop Supplies - The **\$740.00** in the Remaining Operating Expenses category will be allocated toward the cost of fresh local produce to be used in the cooking demonstration video and for grab bags associated with the culinary workshop.

Buenas,

I am writing to request an extension on my grant project that was supposed to be completed in September 2020. Due to the COVID-19 Pandemic situation and Department of Correction is closed to all visitors I am not able to do my apprenticeship at this time that we are currently in. I am not able to complete the project by Sept 2020 Therefore, I am humbly asking if I can extend the deadline to September 2021.

Si Yu'os Ma'āse

Robert Taitano

Hafa Adai CAHA Staff and Board Members,

Please accept this letter as my request for an extension. Due to COVID-19, we have had a few set-backs. In detail below is what

1. Brief narrative of what has been completed so far

- As of October 2020, we have done the following:
Draft of narratives
- Research
- Interviews with Dr. Laura Souder, Dr. Daniel Robertson, Pale Eric Forbes, and Dr. Lawrence Cunningham
- Copied content from MARC

2. Reason for request

I need more time to work with my collaborators and experts. Former collaborators have decided not to continue working on the project due to time and task restraints on their end due to the pandemic.

Tasks still needed to complete includes:

- Pause with follow-up interviews
- Need to work with editor
- Need to work with graphic designer for layouts
- Finalize narratives

3. New deadline for completion of project

I anticipate getting things completed by **April 1, 2021**.

Please let me know if my request is accepted. For more information, please contact me at (671)482-0254 or email me at myraclemugol@gmail.com.

Si Yu'os Ma'ase.

Senseramente,



Myracle S. Mugol



Business Savings

Interest Rate/Annual Percentage Yield (APY): 0.013%/0.013% *(Variable Rates)*

\$100.00 minimum opening deposit. \$500.00 minimum balance requirement which must be maintained in the account each day to obtain the disclosed annual percentage yield. Rates effective as of 05/01/2020.

Fees: Minimum balance requirement fee of \$5.00 will be imposed every statement cycle if the balance in the account falls below \$500.00 any day of the cycle.

FDIC: \$250,000.00

MoneyMarket

Interest Rate/APY: Variable tiered interest rates based on account balances

\$25,000 minimum opening deposit. \$25,000.00 minimum daily balance requirement which must be maintained in the account each day to obtain the disclosed annual percentage yield. Rates effective as of 05/01/2020:

\$25,000-\$49,999.99	0.025%	0.025%
\$50,000-\$74,999.99	0.025%	0.025%
\$75,000-\$99,999.99	0.025%	0.025%
\$100,000-\$499,999.99	0.05%	0.05%
\$500,000 or more	0.05%	0.05%

Fees: Minimum balance requirement fee of \$15.00 will be imposed every statement cycle if the balance in the account falls below \$500.00 any day of the cycle.

FDIC: \$250,000.00

Business Checking Plus

Interest Rate/APY: 0.025%/0.025% *(Variable Rates)*

\$100.00 minimum opening deposit. \$1,000.00 minimum balance requirement which must be maintained in the account each day to obtain the disclosed annual percentage yield. Rates effective as of 05/01/2020.

Fees: Minimum balance requirement fee of \$10.00 will be imposed every statement cycle if the balance in the account falls below \$1,000.00 any day of the cycle. A per check fee of \$0.12 will be charged for each check written and paid against the account.

FDIC: \$250,000.00

Business Checking Premium

Interest Rate/APY: 0.04%/0.04% *(Variable Rates)*

\$100.00 minimum opening deposit. \$2,500.00 minimum balance requirement which must be maintained in the account each day to obtain the disclosed annual percentage yield. Rates effective as of 05/01/2020.

Fees: Minimum balance requirement fee of \$10.00 will be imposed every statement cycle if the balance in the account falls below \$2,500.00 any day of the cycle. A per check fee of \$0.12 will be charged for each check written and paid against the account.

FDIC: \$250,000.00

Time Certificate of Deposit (TCD)

Interest Rate/APY: Fixed Rate based on term

\$1,000 minimum opening deposit. Fixed interest rate based on account opening amount and guaranteed for the term of the account. Interest and renewal options available. Rates effective as of 05/01/2020.

TCDs < \$100,000

Term	Interest Rate	APY
30 Days	0.013%	0.013%
60 Days	0.013%	0.013%
90 Days	0.025%	0.025%
120 Days	0.025%	0.025%
180 Days	0.025%	0.025%
270 Days	0.025%	0.025%
365 Days	0.063%	0.063%
2 Years	0.075%	0.075%
3 Years	0.13%	0.13%
5 Years	0.25%	0.25%

TCDs > \$100,000

Term	Interest Rate	APY
30 Days	0.025%	0.025%
60 Days	0.025%	0.025%
90 Days	0.03%	0.03%
120 Days	0.03%	0.03%
180 Days	0.03%	0.03%
270 Days	0.03%	0.03%
365 Days	0.038%	0.038%
2 Years	0.075%	0.075%
3 Years	0.15%	0.15%
5 Years	0.275%	0.275%

Fees: TCD withdrawal made before maturity will be subject to early withdrawal penalty based on term.

FDIC: \$250,000.00

CDARS

Interest Rate/APY: Fixed rate paid on entire deposit amount

CDARS stands for Certificate of Deposit Account Registry Service comprised of a network of participating member banks within the United States. BankPacific depositors who have funds that exceed the standard maximum deposit insurance amount can have funds placed at other CD issuing institutions in amounts that will be eligible for full FDIC insurance. CD terms available range from 4 weeks up to 3 years. **Important Note:** CDARS interest rates and APY are updated weekly. Rates provided below are good through January 13, 2021.

Term	Interest	APY
4-week/30 days	0.03%	0.03%
13-week/90 days	0.04%	0.04%
26-week/180 days	0.06%	0.06%
52-week/365 days	0.07%	0.07%
2 years	0.14%	0.14%
3 years	0.18%	0.18%

Fees: CD withdrawal made before maturity will be subject to early withdrawal penalty based on term.

FDIC: \$250,000.00